

CLINICAL COURSE PLAN

(Drafting, Pleading & Conveyancing)

As per BCI Rules and Gauhati University LL.B. Syllabus

Course Information : 5 year B.A.LL.B. 8th Semester & 3 Year LL.B. 4th semester

Academic Year : 2025-26

Programme :

5 Year B.A. LL.B 8th Semester, Term : January-July, 2026.

3 Year LL.B 4th Semester, Term : January -July, 2026

1. Objective of the Course

This clinical paper of drafting aims to develop practical legal skills among law students by training them in drafting of pleadings and conveyancing documents, as mandated under Bar Council of India Legal Education Rules, 2020 and the Gauhati University curriculum. The course seeks to bridge the gap between theoretical knowledge and professional practice.

2. Course Structure and Evaluation :

Theory Component : The theory component shall cover the following topics in accordance with the Gauhati University syllabus:

i) Pleadings : General principles of drafting and relevant substantive rules. Pleadings in general, Object of Pleadings, Fundamental Rules of Pleadings;

ii) Civil

Plaint, written statement, interlocutory application, original petition, affidavit, execution petition, memorandum of appeal and revision, petition under Article 226 & 32 of the Constitution of India.

iii) Criminal

Complaint, criminal Miscellaneous petition, Bail application, Memorandum of Appeal & Revision.

University End Semester Examination : 45 Marks

Internal Assessment : As prescribed by Gauhati University

Practical Component : 45 Marks

Drafting of 15 Pleadings

Drafting of 15 Conveyancing Documents

VIVA VOCE (To be conducted by External Examiner) : 10 Marks

Total : 100 Marks

Each student must **prepare, submit, and maintain a Practical Record File** containing all drafts, duly corrected and evaluated by the concerned faculty.

3. Pleadings (15 Drafts)

Students shall draft the following pleadings, focusing on format, legal language, cause of action, jurisdiction, relief, and verification:

1. Plaintiff in a Civil Suit (Money Suit / Declaration & Injunction)
2. Written Statement
3. Interlocutory Application (Temporary Injunction / Stay)
4. Application under Order VII Rule 11 CPC
5. Application under Order XXXIX Rules 1 & 2 CPC
6. Petition for Divorce under Hindu Marriage Act, 1955
7. Written Statement in a Matrimonial Case
8. Application for Maintenance under Section 144 BNS
9. Criminal Complaint Case
10. Bail Application (Regular / Anticipatory)
11. Application for Quashing of FIR
12. Writ Petition under Article 226 of the Constitution of India
13. Counter Affidavit in a Writ Petition
14. Petition under Section 528 BNS
15. Memorandum of Appeal (Civil or Criminal)

4. Conveyancing (15 Drafts)

Students shall draft the following conveyancing documents with emphasis on **legal validity, clarity of terms, and statutory compliance**:

1. Sale Deed
2. Agreement for Sale
3. Lease Deed
4. Rent Agreement
5. Gift Deed
6. Mortgage Deed
7. Deed of Partition
8. Power of Attorney (General / Special)
9. Will
10. Trust Deed
11. Partnership Deed
12. Deed of Dissolution of Partnership
13. Memorandum of Understanding (MoU)
14. Affidavit (General / Specific Purpose)
15. Legal Notice

5. Method of Teaching

Classroom explanation of drafting principles

Discussion of statutory provisions and case laws

Demonstration of standard formats

Individual drafting assignments

Faculty correction and feedback

- i) In the classroom, the subject teacher shall first explain the broad principles relating to the topic under study, along with the relevant statutory provisions. The teacher shall also acquaint the students with the drafting format followed in the Gauhati High Court, which prescribes the use of **Tahoma font in size 14**. Further, the class teacher shall explain the Gauhati High Court Rules relating to the filing of different petitions and appeals, as well as the abbreviations and nomenclature used for various categories of cases, so as to enable the students to acquire a basic and practical understanding of the applicable procedural rules.
- ii) Students who have worked on or are working on a project that involves the topic under consideration might be required to make a presentation in class- this will help the class to explore several themes.
- iii) Furthermore, students will be expected to do their projects on actual case-records that may have secured during their internships or that may be supplied by the subject teacher. Thus, projects will involve studies of real-life briefs and documents.
- iv) The teaching methodology shall comprise of Lecture method, Class Discussions, Assignments, Seminars, Group Discussions and Class Tests.
- v) The students shall be taught pleading, the technique of drafting various legal documents along with **conveyancing** deeds in separate modules within the semester and evaluate on the same. In **conveyancing**, students will be exposed to basic types of deeds of transfer such as gift deeds, sale deeds, agreements, partition deeds and partnership deeds.

6. Record Maintenance

Each student shall maintain a **Clinical Practical File**

All pleadings and conveyancing drafts must be **neatly written**

Corrections and remarks by the faculty must be incorporated

File shall be submitted during **practical examination / viva voce**

7. Outcome of the Course

Upon completion of this clinical course, students shall be able to:

- Draft standard pleadings and conveyancing documents independently
- Apply procedural and substantive laws in practical situations
- Develop professional competence required for legal practice

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8/22/12/25
Principal
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