

Guidelines for Waste Management Documentation, Dustbin placement Photographs and maintenance Logs

The College has the duty to ensure that all the campus waste are disposed by using proper segregation mechanism. The solid and chemical and hazardous waste should be disposed by Government approved registered waste contractors.

Dispur Law College adopts the principle of the best practicable environmental option in waste management service. The college requires all the Teaching and non-teaching staff, students, guests and anyone else complying with the policy and associated environmental guidance.

Objectives

- a. To minimise waste generation at source and facilitate repair, reuse and recycling over disposal; of the waste in cost effective manner
- b. To promote environmental awareness in order to increase and encourage waste minimisation, reuse and recycling
- c. To ensure safe handling and storage of waste in the college waste.
- d. To provide adequate training for teacher, staff and students and other stake holder on waste management issue.
- e. Collaboration with local municipal authorities and certified waste handlers for effective disposal of waste.
- f. Implementing in house composting of organic waste and reducing the use of single use plastic in campus.

Organisation and Management

1. Principal (Chairman)
2. Co-ordinator (IQAC)
3. One senior Faculty
4. Two outside expert(if necessary)
5. Students

Waste management methods

- a.** Every day the academic building that includes the class room, faculty rooms, office and the surrounding are to be cleaned by the maintenance department.
- b.** Bins for waste collection one for biodegradable (Green) and one for Non-biodegradable (blue) to be placed in strategic location of each floor of the academic buildings.
- c.** Placement of Bins in each class room for collection of waste (biodegradable, Non-biodegradable and e-waste), students common room, faculty room, the office room and the Principal's room.
- d.** A compost Bin to be placed (preferably a well ring) near the college canteen so that students can throw their leftover food. Biodegradable waste can be transformed into vermicompost and can be used for organic farming. Arrangement should be made to cover the ring.
- e.** Canteens are requested to use re-usable cups, plates, dishes and anything not made from plastics.
- f.** Signage should be placed directly on or above bins at a respectable eye level, near the canteen with clear indication of compostable items, recyclables and general waste and in places where students, staff and visitors are likely to stop, gather
- g.** Signage should also be placed in library, office room as they typically generate a high volume of paper waste.
- h.** There should also be signage in student's restroom reminding to dispose towels and specific (sanitary napkins) to maintain hygiene.
- i.** Instruction on the signage should be simple and easy to read. The signs should be large, eye level and well lit so they cannot be missed.

Liquid waste Management

Liquid waste from points of generation like the canteen, toilets let out as effluent into proper drainage facility and avoids stagnation.

E-Waste management

- a. Optimum use of all equipment through repair
- b. E- waste is collected separately and stored in well defined collection point with required documentation(e- waste includes ink cartridges, tapes, computer and printers)

Gangi Dutta Pant
17/12/25
Principal
Dispur Law College
Dispur, Ghy-6